

## Art Office, Second Edition: 80+ Business Forms, Charts, Sample Letters, Legal Documents & Business Plans (Art Office: 80+ Business Forms, Charts, Sample Letters, Legal)

Constance Smith, Sue Viders

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Artists will find forms to help them organize their office: a twelve-month planning calendar, financial statement, sales agreement, model release, Form VA, rental-lease agreement, artist-agent agreement, slide reference sheet, competition record, target market chart, monthly project status, show planner, sample letters to various art world professionals, pricing worksheet, bill of sale, and many more.

**Constance Smith** began her career as an art rep in California. She has been assisting artists nationwide for over twenty years. She is author of the popular book *Art Marketing 101*.

Sue Viders has been an art marketing consultant for over thirty-five years.



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